



## Secondary Education Admissions Requirements & Instructions

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| 1. Completion of a minimum of 45 credits  | Completion of Methods I course with a  |
| Minimum 2.75 cumulative UMD grade point average for undergraduate program; minimum 3.0 GPA for IMCP | Successful completion of Secondary Gateway Courses: See advisor for details              |
| Completion of Fundamental English   | Completion of Basic Skills Test  |
| Completion of Fundamental Math course with  | Note: Scores should be sent directly to the College of Education - Institution Code 5814 |

### Secondary Education Supplemental Application Materials

1. **Notarized Criminal History Disclosure Form:**

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2. **FC/MCEE:** Complete and submit online Foundational Competencies/MCEE form: [go.umd.edu/FCMCEE](http://go.umd.edu/FCMCEE)
3. **List of Prior Experiences:** Students should include a detailed list of previous paid and/or volunteer experiences with children of the age group that corresponds to the certification band (7<sup>th</sup>–12<sup>th</sup> grade). This should be submitted in an enhanced resume format, with each item including (at a minimum) a brief description of the type of activity, age group of the children, and type of setting in which these experiences occurred. Competitive candidates should have experience interacting with children of the target age group and diverse populations (e.g. ELLs, children with disabilities, non-dominant ethnic groups).
4. **Goal Statement:** Please submit an essay describing your interest in becoming a public school teacher and your academic, professional, and extracurricular experiences that led you to your decision to apply. As we read your essay, we will be looking for evidence that you do the following: (1) *Describe what a good teacher within your content area does and tries to accomplish; explain why these efforts are important and identify strategies that good teachers use to accomplish their goals;* (2) *Address the need for teachers to reach learners of diverse backgrounds and maintain an effective learning environment for all students;* (3) *Demonstrate a thoughtful consideration of what you need to learn to be a good teacher.* We expect your essay to be well-organized and to demonstrate your ability to express yourself as a professional. This includes adhering to the conventions of standard, edited written English.

**Guiding questions:** What will it *mean* to be a good (*insert content area here i.e. math, science, social studies, etc.*) teacher in secondary schools? What do I need to *learn* to be a good (*insert content area here i.e. math, science social studies, etc.*) teacher in secondary schools?

The Goal Statement should be at least two pages, double spaced

5. **Letters of Recommendation:** Two (2) letters of recommendation are required.

One letter must be written by a faculty member in your content area major, who can address your academic abilities and potential to complete an academically rigorous professional program.

The other letter must be written by a previous/present employer or supervisor of a paid/volunteer experience who can address your potential as a teacher.

The letters must be on letterhead stationery (where applicable) and should contain contact information for the recommender in case additional information is needed. In these letters, the recommender should address your contributions to the teaching profession, the quality of your service, and your professional development during your employment or volunteer experience.

Letters need to be submitted electronically to: [ed-apps@umd.edu](mailto:ed-apps@umd.edu)

6. **Application Deadline:** Applications can be submitted on or by Dec 1<sup>st</sup> of each year. Applications *must* be complete when submitted, students are able to find the application at the bottom of the page via the following link:

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*Please note that meeting the minimum requirements does not guarantee admission into the Professional Teacher Education program in Secondary Education.*